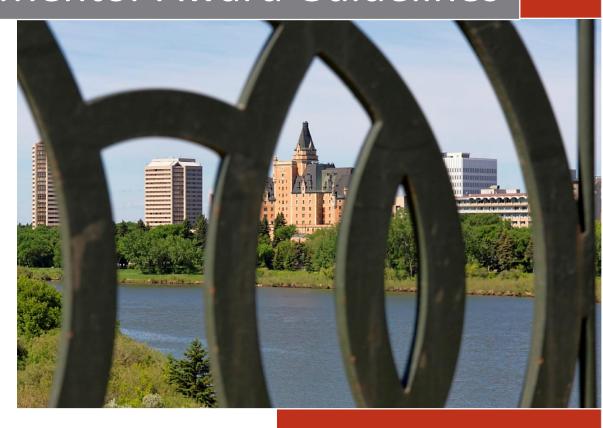
# 2016

## ACEC-SK Mentor Award Guidelines







#### 2016 Awards Guidelines

## **ACEC-SK Mentor Award**

#### **Purpose**

The purpose of the Mentor Award is to recognize the sustained and inspirational mentorship efforts of those who are employed by an ACEC-SK Member firm.

#### **Nomination Criteria**

- Nominee must be employed by, or retired from, an ACEC-SK Member Firm at the time of their nomination.
- Contributes to the betterment of the industry.
- Minimum of 15 years of industry experience by March of the year of application.
- Demonstrates active participation and leadership in mentoring (intellectual growth, career development, professional guidance, advocacy).
- Self-nominations will not be accepted.
- Prior recipients are ineligible for future mentor awards.
- Nominations will be received from member firms.
- A nominator should be a colleague who has personal knowledge of the nominee's mentoring efforts.
- There is no limit to the number of nominations that may be submitted from any one firm.
- All unsuccessful candidates shall be retained for the following two years' nominations provided
  the nominee still meets the eligibility criteria. If unselected after three years, he/she will be
  released from the list of nominees.

## **Submission Requirements**

- Essay highlighting the way in which the nominee reflects the qualities of a mentor (i.e. contributes to intellectual growth, career development, professional guidance, advocacy).
  - Maximum of 2 pages.
  - o Include the name, title, company, telephone #, e-mail address of the individual providing the documentation.
- Testimonials/letters of support from other colleagues (e.g. mentees) supporting the nomination.
  - Minimum of 2 to a maximum of 5.
  - Include the name, title, company, telephone #, e-mail address of the individual providing the documentation.
- CV or biography (not to exceed 6 pages) that identifies the accomplishments of the candidate in the areas of mentoring.
- Completed Nomination Form.
- A current electronic colour head and shoulders photo (size 4"x6" jpg format, 300-600 dpi).

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## 2016 Awards Guidelines

## **ACEC-SK Mentor Award**

#### **Selection Criteria**

The candidates will be evaluated on the degree of influence and level of expertise shared with colleagues within the industry, using the following categories as a guide:

Intellectual growth Career development Professional guidance Advocacy

The Quality of the Submission will also be considered in the selection process.

## Other

ACEC-SK will create a short video presentation for the Awards Ceremony and post event promotions. A copy of the video will be provided to the Member Firm of the recipient following the Awards Ceremony. Additional copies will be made **available for an additional fee.** 

2016 Awards Guidelines

## **ACEC-SK Mentor Award**

## 2016 INTENT TO NOMINATE

Nominee's Full Name:	
Nominee's Firm:	
Nominee's Mailing Address:	
Telephone:	Email:
Nominee's Current Position/Occupation	n:
Nominee's Professional Designation(s):	
(please check one)	e/she is nominated for this award at he/she is nominated for this award
Nominator:	
Nominator's Name:	
Nominator's Firm:	
Nominator's Address:	
Telephone:	Email:
Nominator's Signature:	Date:
Refer to Official Nomination Form (on the accompanies the Official Nomination by	he next page) and ensure all required documentation the due date.
Complete and return this Intent to Non	ninate form by April 29. 2016 to:

Complete and return this intent to Nominate form by April 29, 2016 to

Email: events@acec-sk.ca Fax: 306.522.5325

or mail to

## 2016 ACEC-SK Awards

Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

**2016 Awards Guidelines** 

## **ACEC-SK Mentor Award**

## 2016 OFFICIAL NOMINATION FORM

Nominee's Full Name:	
Nominee's Firm:	
Nominee's Mailing Address:	
Telephone:	Email:
Nominee's Current Position/Occupation	:
Nominee's Professional Designation(s): _	
(please check one)	t he/she is nominated for this award
Nominator:	
Nominator's Name:	
Nominator's Firm:	
Telephone:	Email:
Nominator's Signature:	Date:
Supporting documentation could include: photo.	essay, testimonials/letter of support, references, CV or biography
Return this completed form and all supp	porting documentation by May 16, 2016 to:

Email: <a href="mailto:events@acec-sk.ca">events@acec-sk.ca</a> Fax: 306.522.5325

or mail to

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Suite 12, 2010 7th Avenue, Regina SK S4R 1C2